

MINUTES OF THE REMOTE PARISH COUNCIL MEETING
HELD ON MONDAY 1st JUNE 2020

Present: Councillors Mrs S Richards (Chairman)
T Feltus
Mrs G Tomlins
Mrs A P R Budgen
B Welti
B Leeden
Shropshire Cllr N Bardsley
Mrs A Howls, Clerk

Three members of the public

The Parish Council Meeting commenced at 8.00p.m and the Chairman opened the meeting.

67/2020 **APOLOGIES**

Cllr E R Roberts.

68/2020 **COMMUNITY REPORT AND PUBLIC QUESTION TIME** All questions to be asked to be forwarded to the Clerk prior to the meeting.

There was none.

69/2020 **DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS.** [Members are reminded that they are required to leave the meeting during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer

There were none.

70/2020 **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th MAY 2020**

Cllr T Feltus proposed and Cllr Mrs A P R Budgen seconded that the minutes of the Parish Council meeting held on 4th May 2020. This was confirmed as a true and correct record. This proposition was agreed with one abstention.

71/2020 **MATTERS ARISING FROM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th MAY 2020, NOT ITEMISED ON THE AGENDA**

There were none to discuss.

72/2020 **ADDENDUM TO STANDING ORDERS**

The proposal for holding remote meetings, which was adopted at the Council Meeting On 4th May 2020 to be proposed to be an addendum to Standing Orders. This was Proposed by Cllr B Leeden and seconded by Cllr B Welti and agreed by all present. (All Councillors had received a copy)

73/2020 ADDENDUM TO BASCHURCH CEMETERY REGULATIONS

To propose an Addendum to attach to Baschurch Cemetery Regulations in respect of Covid 19. Cllr Leeden proposed this be adopted and Cllr B Welti seconded the proposal. All were in agreement and in receipt of a copy. These will be attached to the rules and regulations of Baschurch Cemetery.

74/2020 REPORT FROM SHROPSHIRE COUNCIL BY CLLR N BARDSLEY

Parish Council Developments

It would be helpful to have a very quick review of recent progress and any action that could be taken during continuing restrictions on meetings:

- Baschurch Railway Station
- Medical centre

Highway matters

You will remember that the previous Chair and I had a meeting with SC officers on October 15th, 2019.

We raised:

- the Admiral Duncan development and the Council's failure to complete the road agreement work
- Completion of the resurfacing of the crossroads (B4397 and B5067) in Baschurch
- Gully clearance and pothole repairs throughout the Parish
- Water leaks on Milford Road
- Road markings, particularly in Yeaton and on the Shrewsbury Road at the entrance to the Pickstock development.
- Completion of the footway between Walford and the Prescott roundabout
- Traffic orders for Eyton Lane, Newtown (by the build out) and at Yeaton
- Barriers along Eyton Lane
- Footways for Nobold
- A relief road from Station Road to Eyton Lane

There has been some very welcome progress on some of the outstanding pothole repairs in some parts of the Parish. But much remains to be done. I have spoken to and emailed the Portfolio holder about the other items on the list above and officers. It is very disappointing that so many have been left outstanding, particularly as the weather in recent weeks has been so favourable. The Parish Council had in mind taking these issues to a wider audience?

Multi Agency Group

The Group had a meeting scheduled for the end of March which I had to cancel. I will find a fresh date when the easing of current restrictions has made a meeting possible. The Parish Council may wish to make nominations to the Group to replace retired Parish Councillors Jonathan Carr and Paul Ridgley. (This was discussed and it was agreed that Clls B Leeden, B Welti and Mrs APR Budgen attend the next meeting. Nominations would be agreed following the election of Co-opted members.)

75/2020 PLANNING

Planning Applications to be considered

There were no planning applications to be considered.

Any planning applications received since 25th May 2020 or any other planning issues.

There were none.

Planning Permission Granted

- 20/01539/FUL - Erection of porch following demolition of existing porch, installation of pitched roof over flat roof, insertion of roof lights and internal reconfiguration of dwelling at Trevennick , Eyton Lane, Baschurch, Shrewsbury, Shropshire.

Planning Application Withdrawn

- 20/00496/FUL- Conversion of two outbuildings to form two event/function rooms with facilities to include erection of single storey link extension; - conversion of one building to form two units of self-contained holiday accommodation with two stables; conversion of one outbuilding to form storage; formation of courtyard and parking areas all ancillary works at Birch Park Farm, Boreatton, Baschurch, Shrewsbury, Shropshire.

76/2020 HIGHWAYS AND STREET LIGHTING

(a) Temporary Road Closure- Weston Lullingfields on Road End to Weston Lullingfields on Sunday 9th August 2020 for remedial reinstatement work carried out by Severn Trent Water.

(b) Street Lighting- Prescott Fields- The Chairman reported that there had been a request from the householder to move the street light approx. 2 metres from its origins position. Our electrical contactor had visited the property and had given a price to the Parish Council to move the street light to the position the householder wanted.

Councillors discussed this and Cllr Mrs S Richards proposed that the owner of the property be written to and informed of the costings. The Parish Council would pay for the installation of the light as this was already being done for the upgrade to LED. The householder to be informed of the cost of repositioning and asked to pay for this.
Resolved: Clerk to write to householder.

77/2020 VACANCIES FOR CO-OPTION OF PARISH COUNCILLORS

The Clerk stated she had been informed that no election had been called and therefore the Parish Council may co-opt Councillors. **Resolved:** The Clerk to advertise the vacancies.

78/2020 RE- APPOINTMENT OF AUDITOR

Cllr T Feltus proposed and Cllr B Welti seconded that Mr B Townson be re-appointed as Auditor of the Council for the ensuing year. This was agreed by all.

79/2020 FINANCES

(a) Cheques for Approval -The following cheques totalling £27,188.65 (which includes VAT) were put forward for approval: These were proposed by Cllr T Feltus and seconded by Cllr B Welti and agreed by all.

003072	Scottish Power	251.06
003073	P G Skips –Cemetery	40.96
003074	P.Birch (General Maintenance)	568.02
003075	P.Birch (Cemetery)	229.37
003076	A Howls Salary- May	1039.64
003077	Inland Revenue -May	352.24
003078	G A Davies – Work at Jarras Drive	948.00
003079	SALC-Cllr Training	30.00
003080	Lodge Digital –monthly	50.00
003081	PG Skips –Cemetery Bin	40.96
003082	Highline Electrics Ltd	23,513.40
003083	B Townson- Internal Auditor	125.00

Resolved: Payment of the cheques was approved.

(b) Other items of expenditure for consideration

Baschurch Junior Football Club

This would be discussed at the next Finance & General Purposes Meeting.

Playground Trust

This would be discussed at the next Finance & General Purposes Meeting

Standing Orders-Lodge Digital

The Clerk stated she needed to set up a Standing Order for the charges made by Lodge Digital at £50.00 per month. Cllr B Leeden proposed this go ahead and Cllr B Welti seconded this. It was agreed by all.

(c) Parish Council Insurance

The Clerk reported that the Insurance was part of a long term agreement with Zurich Insurance and was in order.

(d) To review the Financial Risk Assessment

The Parish Council financial risk assessment had been reviewed to ensure a sound system of internal control was in place. No alterations had been made, it was discussed in full and proposed by Cllr Mrs S Richards and seconded by Cllr T Feltus and agreed by all. (Copies had been forwarded to Councillors prior to the meeting)

80/2020 CORRESPONDENCE

There was no correspondence.

81/2020 DATE OF NEXT MEETING The next remote Parish Council Meeting to be advertised. There being no further business, the meeting closed at 8.40pm.

Signed.....

Dated 6th July 2020