

**MINUTES OF THE REMOTE PARISH COUNCIL MEETING**  
**HELD ON MONDAY 4<sup>th</sup> MAY 2020**

**Present:** Councillors J Carr (Chairman)  
T Feltus  
Mrs G Tomlins  
Mrs A P R Budgen  
Mrs L McMaster  
B Welti  
P Ridgley  
Mrs S Richards  
Shropshire Cllr N Bardsley  
Mrs A Howls, Clerk

No members of the public

The Parish Council Meeting commenced at 7.30p.m and Cllr J Carr took the Chair and opened the meeting.

**53/2020** **TO ADOPT THE BASCHURCH PARISH COUNCIL PROPOSAL FOR HOLDING REMOTE MEETINGS DURING THE COVID 19 OUTBREAK CIRCULATED BY EMAIL AND ON THE PARISH COUNCIL'S WEBSITE**

Cllr J Carr proposed the Holding of Remote Meetings during the Covid 19 outbreak as circulated by email and on the Parish Council's website. (Copy attached). This was seconded by Cllr Mrs S.Richards and agreed by all present.

Cllr J.Carr reminded Councillors that he was resigning from the Parish Council after the election of Chairman. The Clerk thanked him for his work over the past six years on behalf of the Councillors.

**54/2020** **APOLOGIES**

Cllr B Leeden, Cllr J H Lloyd & E R Roberts.

**55/2020** **ELECTION OF CHAIRMAN**

Cllr Mrs S Richards was proposed by Cllr Mrs G Tomlins and seconded by Cllr Brian Welti. There were no other proposals and Cllr Mrs S Richards was duly elected with four abstentions.

7.45p.m. Cllr J Carr handed over the meeting to Cllr Mrs S Richards and left the meeting.

**56/2020** **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Mrs S Richards was to duly sign the Declaration of Acceptance of the Office of Chairman. This would be forwarded by the Clerk for signature and would be countersigned by the Clerk.

**57/2020** **ELECTION OF VICE CHAIRMAN**

Cllr B Welti was proposed by Cllr Mrs L McMasters and seconded by Cllr Mrs G Tomlins. There were no other proposals and Cllr B Welti was duly elected.

58/2020 DELEGATION OF MATTERS SUGGESTED BY THE NATIONAL ASSOCIATION OF LOCAL COUNCILS

- (a) The Clerk to spend against specific items in the Parish Council's budget i.e. for contractors, hall hire, clerk's salary, all of which having been identified in the budget when setting the precept, any such payments to be reported to the Council at the next ordinary meeting.
- (b) The Clerk in consultation with the Chairman or Vice-Chair in their absence to spend up to a limited amount of £1,000.00 and to authorise urgent work when unforeseen circumstances occur.
- (c) To delegate one Councillor to respond to planning applications (councillors are still able to submit their own personal comments).
- (d) To delegate the postponement of a meeting of the Council should this be required.
- (e) To note that the Annual Meeting of the Parish Council will not be held until clarification y Local Government.

This was proposed by Cllr Mrs S Richards and seconded by Cllr P Ridgley. All were in agreement.

59/2020 DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS.

There were none.

60/2020 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2<sup>nd</sup> MARCH 2020

Cllr B Welti proposed and Cllr Mrs L McMaster seconded that the minutes of the Parish Council meeting held on 2<sup>nd</sup> March 2020. This was confirmed as a true and correct record. This proposition was agreed with one abstention.

61/2020 MATTERS ARISING FROM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2<sup>nd</sup> MARCH 2020, NOT ITEMISED ON THE AGENDA

There were none to discuss.

62/2020 PLANNING

Planning Applications to be considered

- (a) 20/01374/FUL-Erection of one detached dwelling and alterations to existing vehicular access at proposed dwelling to the east of Ivy Cottage, Walford Heath, Shrewsbury, Shropshire.

*Cllr Mrs S Richards outlined the application and after some discussion Cllr Mrs S Richards proposed to object to the application on the same grounds as the previous applications. This was seconded by Cllr Mrs A P R Budgen and agreed by all. Shropshire Council to be informed.*

- (b) 20/01539/FUL- Erection of porch following demolition of existing porch, installation of pitched roof over flat roof, insertion of roof lights and internal configuration of dwelling at Trevennick, Eyton Lane, Shrewsbury, Shropshire.

*Cllr Mrs S Richards outlined the application and after some discussion she proposed to support the application. This was seconded by Cllr B Welti and passed with one abstention. Shropshire Council to be informed.*

**Any planning applications received since 27<sup>th</sup> April 2020 or any other planning issues.**

- (a) 20/01689/FUL- Change of Use of agricultural land to create an angling pool and associated works, to include the installation of toilet block with a septic tank and soakaway at The Hayes, Merrington, Bomere Heath, Shrewsbury Shropshire

*Cllr Mrs S Richards outlined the application and after some discussion she proposed to support the application. This was seconded by Cllr P Ridgley agreed by all. Shropshire Council to be informed.*

- (b) 20/01703/FUL- Erection of a storage container and installation of 998Kw ground source heat pump at Fenemere Manor, Myddlewood, Nr Baschurch, Shrewsbury, Shropshire.

*Cllr Mrs S Richards outlined the application and after some discussion she proposed to support the application. This was seconded by Cllr B Welti agreed by all. Shropshire Council to be informed.*

**Planning Permission Granted**

- 20/010233/LBC- Works to facilitate new staircase mirrored to avoid top of stair fouling first floor doorway; new cupboard under stairs with access from utility room; hardwood newel post at base of staircase; first floor doorway into bedroom moved to better accommodate staircase; ground floor door PD3 to be moved away from staircase; wall opening into new extension reduced to allow structural beam to be supported by brickwork affecting a Grade II Listed Building at The Bailiffs House Yeaton, Baschurch, Shrewsbury, Shropshire.

**Planning Permission Refused**

- 20/00741/FUL- Erection of two storey side extension (re-submission at Mount View. Walford Heath, Shrewsbury, Shropshire).

**63/2020 REPORT FROM SHROPSHIRE COUNCIL**

Councillor N Bardsley forwarded a report from Shropshire Council which the Clerk had forwarded to all Councillors before the meeting. (A copy will be attached to the minutes.)

64/2020 FINANCES

- (a) Cheques for Approval -The following cheques totalling £11,359.12 (which includes VAT) were put forward for approval: These included cheques agreed by Parish Council for the month of April when due to Covid 19 there was no meeting held. These were proposed by Cllr T Feltus and seconded by Cllr B Welti and agreed by all.

003050	Data Protection Renewal	40.00
003051	Highline Electrics (Service Transfer- Millington Close)	1139.39
003052	P.Birch (General Maintenance)	568.02
003053	P.Birch (Cemetery)	229.37
003054	A Howls Salary March	1039.64
003055	Inland Revenue March	354.04
003056	A Howls Expenses – March	45.78
003057	Cancelled	
003058	Shropshire Council – (By Election Costs)	1379.53
003059	Cancelled	
003060	Donation Playground Trust (Inspection)	780.00
003061	Scottish Power	260.06
003062	Shropshire Council (Playground Inspection – Badgers Way)	420.00
003063	Lodge Digital (Set up Web site & Payment April & May)	300.00
003064	P Birch General Maintenance	568.02
003065	P Birch -Cemetery Area 2 & 3	229.37
003066	A Howls Salary April	1039.64
003067	Inland Revenue April	354.04
003068	A Howls Expenses – April	22.35
003069	SALC- Affiliation Fees	1019.73
003070	Zurich Insurance renewal.	1530.06
003071	P G Skips –Cemetery Bin	40.08

*Resolved:* Payment of the cheques was approved.

- (b) Other items of expenditure for consideration

There were none.

- (c) Parish Council Insurance

The Clerk reported that the Insurance was part of a long term agreement with Zurich Insurance and was in order.

- (d) To review the Financial Risk Assessment

The Parish Council financial risk assessment had been reviewed to ensure a sound system of internal control was in place. No alterations had been made, it was discussed in full and proposed by Cllr Mrs S Richards and seconded by Cllr P Ridgley and agreed by all. (Copies had been forwarded to Councillors prior to the meeting)

65/2020 CORRESPONDENCE

- (a) Covid 19 Support Group- An e mail had been received from Tina Lord requesting that the details of the support group be placed on the Parish Council Web site. This was discussed and agreed by all. A card had been received from the Group thanking the Parish Council for their donation.
- (b) Resignation of Parish Councillor- The Clerk had received a letter of resignation from Cllr J H Lloyd which had been circulated. Shropshire Council to be informed.

66/2020 DATE OF NEXT MEETING The next remote Parish Council Meeting to be held at 7.30pm on Monday, 1<sup>st</sup> June 2020 .There being no further business, the meeting closed at 8.20pm.

Signed.....  
Dated 1<sup>st</sup> June 2020